WELCOME TO OUR 2017 PREP ORIENTATION
Introducing:

Principal: David Moss
Assistant Principal: Janet Gill

School Council Representatives: Allana & Jacqui

Office Staff: Sue High
Kayleen Meehan
Sally-Anne Pepe
This Year

Prep Transition Program ...
Transition Sessions

Thursday 24th November
10.00am – 12.30pm
or 2.00pm – 3.15pm

Thursday 1st December
10.00am – 12.30pm
or 2.00pm – 3.15pm
Orientation sessions are a time for your child to become familiar with the school setting.

This is an opportunity to meet other new prep parents and some of the NLPS staff.

You may also wish to come along to our prep play dates...

Thursday 8th Dec 2.45 – 3.30pm
Friday 16th Dec 2.45 – 3.30pm

(3 in November, 5 in total)
Next year ...
Prep classes in 2017

At this stage we are finalising student enrolments for 2017.

During the next few weeks the grade structure for the whole school will be determined.

Once the grade structure has been decided, students and teachers will be allocated to each class.

You will be notified of your child’s class and teacher before the end of this year.
How do we allocate children to grades?

We aim to have an even mix of boys and girls and quiet and confident children in each grade.

We will consider your child’s friendship list and how the children have participated in the Orientation Program to assist in achieving this mix.
What can you do to help?

• Sufficient rest – regular bedtime

• Speak positively about school

• Toileting:
  
  ✓ teach the importance of washing hands etc.

  ✓ boys practise using urinals

_During the first couple of weeks the prep children are all taken to toilets at same time._
• Practise ‘school lunches’ with your child at home - make sure he/she can open lunch box, unwrap food, drink from a bottle and screw the top off/on the bottle. Please encourage your child to drink water (no sharp edged cans please).

• Be practical with your child’s school lunch.

• Children in all grades have 10 minutes to eat inside the classroom (time is extended for Preps).

• Make sure every item your child brings to school is clearly labelled with his/her name.

• Help your child to recognise their name.

• Establish a regular reading routine.
Things to bring on the first day of school 2017

- **BLUE BOOK BAG** – This is the bag collected today.

- **WATER BOTTLE** – drinking bottle clearly labelled with child’s name (only water is allowed during class time)

- **SCHOOL BAG** - large enough to hold lunchbox, drink & a book or two. A Newport Lakes school bag is preferred. Please label your child’s bag. A fun key tag helps to differentiate between your child’s bag and the others.

- **TISSUES** - 1 large box per school term

- **SPARE CLOTHING IN A PLASTIC BAG**
  Even though children are toilet trained – they sometimes become engrossed in play or class activities and forget to ask to go to the toilet.

*Art smocks will be provided by the school each lesson.*
The school day

• Starts at 9:00 am. Please be on time as this forms part of your child’s daily routine.

5 mins to 9 is much better than 5 mins past!

• Take home books – we match books to children, but this takes a few weeks, so to begin with children will take home books they have heard the teacher read or like the look of.

• During the day your child will do:
  • English – Reading – 1 hour
  • English – Writing – 1 hour
  • Mathematics – 1 hour
  • Specialist lesson or Inquiry Learning – 2 hours
Specialist Subjects

*Physical Education  *Art  *Performing Arts (Music/Drama)
* LOTE (Language Other Than English)  Indonesian

•Library – weekly lesson & open during lunchtimes

Extra Curricula Activities

•Swimming
•Instrumental music
•Choir (Junior & Senior)
•School bands
•School camps
•Lunch time clubs – Art Club, songwriters, computers, gardening, library

•Many other activities including:
Sport competitions
Movie nights
Music Soirees
Break Times

• **Morning recess 11:00 – 11:30**
  It is a good idea to pack a substantial snack as children are quite hungry by this time.

• **Supervised indoor lunch approx 1:20 – 1:40 (prep time)**

• **Lunchtime Recess 1:40 – 2:30**
  Teachers are on duty in the yard during all recess breaks.

• **After school 3:30 – 3:45pm**

On **Thursday 2nd Feb & Friday 3rd February** parents may drop off and pick up the students from the classroom.

As of **Monday 6th February** the students will line up on the basketball court in the morning and teachers will dismiss the students in the same place.

It is a good idea to organise a meeting place with your child e.g. seat, near play equipment, the slide...

Your child will then know where to go to wait for you.
The current school uniform is on display in the office. You are able to order uniform online via link school website. Uniform is delivered to school every Friday free of charge. Double C Jeanery staff are here today between 12pm and 2pm to help you with sizes, etc.
EVERY item must be LABELLED
Children sometimes need to get changed for concert rehearsals and the swimming program. If all clothing is labelled at the beginning of year and checked at the start of each term, there is less chance of losing clothes at these times.

NEWPORT LAKES PS HATS - are compulsory in Terms 1 (beginning of Term 2) & 4. They are available for purchase from the office.

FOOTWEAR – no sandals or open toed shoes.

PHYSICAL EDUCATION Students are advised to wear runners on the days they have physical education. Your child’s teacher will let you know when that will be.
Essential Education Expenses, Voluntary Contributions/Excursions

Book Pack

Form is included in today’s take home bag.
**NEWPORT LAKES PRIMARY SCHOOL**
**2017 Essential Education Expense, Book Pack & Excursions**
**GRADE PREP**

***Please return this completed form to the school office by Friday 9th December 2016.***

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**Student's Name:**

**2017 Year Level:** PREP

**BOOK PACK, ESSENTIAL EDUCATION & EXCURSION EXPENSES 2017**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017 BOOK PACK to be paid in full 30th January 2017</td>
<td>$70.00</td>
</tr>
<tr>
<td>2017 ESSENTIAL EDUCATION EXPENSES</td>
<td>$175.00</td>
</tr>
<tr>
<td>2017 GRADE PREP CLASSROOM EXCURSIONS</td>
<td>$80.00</td>
</tr>
<tr>
<td>SPORTS DAY</td>
<td>$10.00</td>
</tr>
<tr>
<td>INDONESIAN DAY</td>
<td>$10.00</td>
</tr>
<tr>
<td>DANCE PROGRAM</td>
<td>$10.00</td>
</tr>
<tr>
<td>ARTS PROGRAM EXCURSIONS</td>
<td>$15.00</td>
</tr>
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Two instalment payments can be made
- First instalment will be the Bookpack Fee and 50% of Essentials & Excursion Expenses $215.00 due Monday 30th January, 2017
- The balance of fees $155.00 will be the second instalment of 50% due Friday 30th June, 2017

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**PAYMENT IN FULL**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>TOTAL</td>
<td>$370.00</td>
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Your child’s bookpack will be forwarded to the classroom after payment has been received.

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**PAYMENT OPTION**

- QKR Parent Payment Phone App
- BPAY (contact school for your BPAY code)
- Cheque – please make cheque payable to ‘Newport Lakes Primary School’
- Cash
- Credit Card – only fill in one circle

<table>
<thead>
<tr>
<th>Visa</th>
<th>Mastercard</th>
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Expire Date: Card Number – fill in all spaces – cards have 16 numbers on them

Amount: ___________________

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Signature: ___________________ Name on Credit Card: ___________________
Pupil-free days

Teacher professional learning days

4 per year (1 per term)

Child care is generally available

Dates will be listed in the first school newsletter next year.
Absence notes — Regular student attendance is vital for your child’s learning and is audited by the Department of Education. We need a note from you every time your child is absent from school. Written notification can also be performed by email. There is a student absence link on the school website.

Library bag — Each student should receive a Prep start pack with library bag from the Government early in Term 1.

Take home book bag — You will receive a blue take home book bag today.

Payment Envelopes — All payments and notes should go to the classroom.

QKR app — payments can be made on your devices.
Communication to Parents

➢ School Assembly
   3.00- 3.30pm - Fridays

➢ Electronic School Newsletter
   Every second Thursday
   (register on our website)

➢ Weekly reminders
➢ Classroom blogs
➢ Class Newsletter and
   Timetable at beginning of each term

➢ Parent Contact Details
   Very important to keep them current
Parent information

In the last week of this school year we will send home a letter informing you of your child’s teacher.

Term 1 2017 calendar is inside the bag that you will take home with you today.
Medical

**Medication** – If your child requires medicine to be given to them at school you must provide written permission. All medicines must be labelled with your child’s name, correct dosage and time the medication is to be given. All medicines will be kept in the office/first aid room.

**Asthma:** Any student who suffers from Asthma must provide an Asthma Action Plan to the office.

**Anaphylaxis:** Any child who suffers from Anaphylaxis must provide a current Anaphylaxis Plan to the office.

**Head Lice** – Children are checked as required.
Beginning 2017

Week 1  Preps begin  Thursday 2nd February, 2017
         9.00 – 1.30 pm
         Friday 3rd February, 2017
         9.00 – 1.30 pm

Week 2  Mondays, Tuesdays, Thursdays and Fridays are full
days (9:00am – 3.30pm)

Wednesdays are a rest day for Prep children

Week 7 Onwards  Full weeks begin Tuesday 14th March, 2017

**Prep teachers will conduct Prep Entry Assessments on Wednesdays. You
will be advised of your child’s assessment times before the end of this year.
Prep Entry Assessments

Your child will meet individually with his/her class teacher for a one hour assessment session. This is a time for your child and his/her teacher to get to know each other better.

Assessment Sessions Include

The Early Years Literacy and Numeracy Interviews -

These are activity-based assessments that track the progress of children’s Literacy and Numeracy development.

Your child’s achievement on these tasks will be discussed with you at the ‘meet the teacher’ information sessions to be conducted early in Week 5, Term One.
Out of School Hours Care

Operates before and after school

6.30-8.45am

3.30pm-6.00pm

Before using the program you must register your child with Quantin Binnah. Application forms are available from the school office.

Ph: 9742 5040 for all enquiries and bookings.
Parent Participation

There are many different ways to be involved in your school.... formally, informally, weekly, occasionally

• Classroom Assistance
  • (reading, excursions, incursions, etc)
• Parents’ Club
• School Council

Find a way which suits your needs or lifestyle
Parent Information Cuppa

Monday 6\textsuperscript{th} February  9.15 – 10.00 am  
\textit{Literacy Information Session}

Tuesday 7\textsuperscript{th} February  9.15 – 10.00 am  
\textit{Numeracy Information Session}

Friday 10\textsuperscript{th} February  9.15 – 10.00 am  
\textit{Specialist Teachers Information Session}
Preps & New Families Picnic

Thursday 16th February 2017
5.30—7.00 pm

Join staff and other new families for a ‘welcome’ picnic at the school.

BYO picnic, dinner, drinks, picnic rug and hats.
THANK YOU

SEE YOU AT THE REMAINING PLAY DATES ON:

Thursday 8th December
Friday 16th December

NEXT YEAR ...

School starts for Preps at 9.00am on

Thursday 2 February 2017.